This Privacy Policy constitutes an agreement between you, as the user of the Archbold Accident Repair website, and Archbold Accident Repair, as the owner of the Archbold Accident Repair Website. Throughout this policy we will refer to you as "you", and we will refer to Archbold Accident Repair as "we", "us" or "Archbold Accident Repair".

- 1. Use of information
- 2. Online subscription or download forms
- 3. Updating your personal information or requesting removal
- 4. Opting out
- 5. Business sale or transfer of ownership
- 6. Sharing information
- 7. Cookies
- 8. Social Media Widgets
- 9. Information retention

We respect your privacy and any contact made with you is designed to help us provide services to you. This is the aim and purpose of the Archbold Accident Repair website.

Personal information is any information that concerns you individually, such as your name, address, telephone number, fax, e-mail address, and your preferences in receiving information from our advertising partners.

1. USE OF INFORMATION

We require and manage your personal details to operate, enhance and provide to you the information you request from Archbold Accident Repair. The main reasons we use any data include the provision of email and other internet-based communications containing information from us. We do this to enhance your experience when using the Archbold Accident Repair website and to ensure the effectiveness of the messages you receive.

2. ONLINE CONTACT FORMS

Using forms on our website will involve an inherent need for us to contact you regarding your request. By using an online form you consent and agree to be contacted on the details included. Each form will clearly outline how your personal contact data will be used or contain links through to this privacy policy. If you no longer wish for your data to be used, you can either unsubscribe or email us to request that your data to be removed from our systems and for us to no longer contact you. Some forms may ask for financial information or constitute a survey. These forms include forms hosted by social media sites.

By providing your email address, you consent to receive the communications from us about our services. Please view our Terms and Conditions for more details.

3. UPDATING YOUR PERSONAL INFORMATION OR REQUESTING REMOVAL

If at any point you wish to remove your data from our systems please contact us with your name and email address. We respect your privacy and will no longer contact you unless you make another request from the Archbold Accident Repair or one of our advertising partners. This will constitute your right to be forgotten by us.

If you change your contact details and wish you provide an alternative, you can do so by updating them in the options provided in communications or emailing us at info@archboldaccidentrepair.co.uk

We may also use your personal information (name, address, telephone number, fax, e-mail address) to provide you with information relating to our services that we believe may be of use and interest to you. Archbold Accident Repair may combine records we receive online with outside records to improve our ability to provide useful information on those products or services that may be of interest to you. If you wish for us to no longer use your data, please unsubscribe using the links provided in communications and/or email info@archboldaccidentrepair.co.uk

4. OPTING OUT

We have made opting out of communications very simple. You can use the links included in communications or email info@archboldaccidentrepair.co.uk to request removal.

5. BUSINESS SALE OR TRANSFER OF OWNERSHIP

In the event of the sale of Archbold Accident Repair or any of its business units your data may be transferred as part of this process and there may be changes to the privacy policy as part of the transfer of ownership of the business.

6. SHARING INFORMATION

We will not share your information unless you expressly request us to do so.

7. COOKIES

Cookies are small, unique files that sit in your web browser to enhance your web experience. We notify you of the use of cookies on entering our site as well as the inclusion in the terms of most web browsers you would use to explore the internet. Cookies collect information about internet activities including pages viewed, information accessed, and time spent on sites. We may use cookies to help the effectiveness of advertising and the content we provide to you.

8. SOCIAL MEDIA WIDGETS

Our site contains links to social media sites which may collect information on your use of social media, the use of social media widgets and the information collected is governed by the specific company providing it.

10. INFORMATION RETENTION

We will retain information only for as long as we required to, in order to provide you with communications, if you update, amend or delete your information as per section 3 we will no longer hold or process your information.